

# SSL SUCCESS STORY

Bank of East Asia, Limited.  
IT Department

The Assets Management System

## Systems Scanning Ltd makes assets management simple

Utilize the Assets Management System to  
increased Accuracy, Efficiency and Visibility  
for company assets.

### Background

The Bank of East Asia is one of the largest banks  
in Hong Kong. Its' IT department is managing  
thousands of equipments locate in difference  
locations.

Everyday, BEA handles huge amount of assets  
movement records and they were all kept by  
paper work and excel files. Sometime its records  
were missing and the assets location records  
were not updated. The transaction volume is  
increasing and BEA top management foresees a  
bottleneck in records update & assets checking  
process.

SysScan Assets Management System eliminates  
problems arisen from paper works & Excel  
spreadsheet, and establishes an Electronic  
Check In Out/Relocation Platform to significantly  
increase the visibility and efficiency of the assets  
managing processes.

**We** implemented

Assets Management System

for Bank of East Asia, Limited



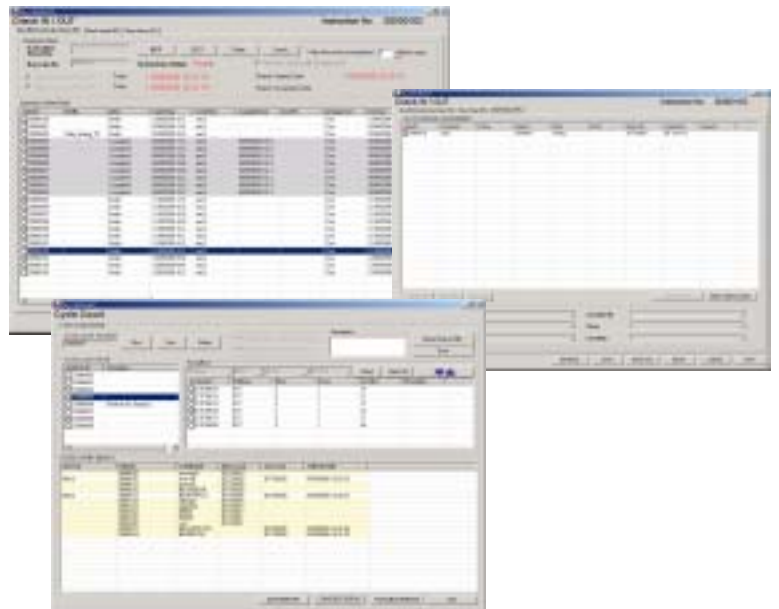
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## Before using Assets Management System

The assets management and records were mainly Paper-Based or using some Excel Files. Problem occurred due to Bad Hand-Writing, Careless Human Reading or File Missing

## With Assets Management System

Assets Management System records & keeps trace the Assets In & Out Transaction of the office.  
Accuracy & Efficiency has been improved

Mangers & Operators can make Enquires and generate Reports from the Centralized System.

Via the System on Hand Held Terminal, Customers can even make their Enquiries anytime & anywhere by simply scan on the assets barcode.

Both Internal & External Visibility of the Assets records has been enhanced

## RESULTS

BEA has experienced a significant improvement on assets management processes. In addition, the electronic Check In/Out processes have Increased the processing time and keep every movement in track.

With the assets barcode and the Hand Held Terminal, users were able to do check in, out, relocate process simply by scanning on the assets. The checking time and location were always kept in record and updated.

The assets records keep trace by the Centralized System instead of Paper-Work, multiple users can real-time update and enquire the assets information.

## Using Assets Management System, get Enhancement in Accuracy, Efficiency & Visibility of Assets Records

### At a glance

#### Assets Management System:

##### Check In/ Check Out

- Check I/O form printing
- Check I/O assets list printing
- Electronic approval for check I/O
- Check I/O by Handheld device

##### Stock Take

- Spot check in selected area
- Checking list on Handheld device.
- Concurrent checking with multiple devices
- Multiple Stock take schedule.
- Complete/ Variancy Report
- Stock Adjustment

##### Assets relocation

- Relocation and movement record

##### Barcode Scanning

- Barcode Label printing

##### Assets Master

- Assets Retirement
- disposal, scrap, lost, sold record
- Import / Export records from Excel

##### Location Master

- Location defination

##### User Security Setting

- Access right control

##### Real-Time Information Lookup Operations & Analysis Reports